



## Division of Biological Sciences

Franklin College of Arts and Sciences

UNIVERSITY OF GEORGIA

### BIOL 4940: Internship in Biology

#### Course Description:

This course provides students the ability to receive course-credit while involved in a supervised work experience with public agencies, private industry, mass media, or non-profit organizations in the area of the biological sciences. Examples of work experience include:

- Traineeships in scientific investigation
- Environmental impact assessment
- Financial analysis
- Mass Media
- Biotechnology law
- Informatics

BIOL 4940 is a 3-credit hour course and can be repeated for a maximum of 6 hours. The course satisfies UGA's Experiential Learning requirement as well as counting as an upper-level general elective. This course will *not* count as a Major Elective or any other major-level requirement in Biology.

#### Course Requirements:

1. A signed "BIOL 4940 Biology Internship Agreement" application must be submitted to [biology@uga.edu](mailto:biology@uga.edu) in Biological Sciences no later than the last business day PRIOR to intended enrollment to obtain permission to register. We will obtain Dr. Miller's signature.
2. In addition to their internship supervisor, students must identify a UGA faculty member to serve as an academic supervisor.
3. Along with the application, students must attach a brief description or other documentation (e.g., letter from supervisor) outlining their duties and responsibilities.
4. Students must work a minimum of 20 hours/week for 8 weeks (or 160 hours total).
5. Following completion of the internship, students must turn in a final report (1-2 pages) summarizing their internship experience. The report should be emailed to [biology@uga.edu](mailto:biology@uga.edu). A hand-delivered, hard copy is not necessary.
6. The internship supervisor must certify that the student completed the internship satisfactorily, and in consultation with the faculty coordinator, agree on a grade (S/U).

# BIOL 4940 BIOLOGY INTERNSHIP AGREEMENT APPLICATION

## STUDENT INFORMATION

Student Name: \_\_\_\_\_ 81#: \_\_\_\_\_

Semester/Year of Internship: \_\_\_\_\_ Major: \_\_\_\_\_

Telephone No: \_\_\_\_\_ UGA Email Address: \_\_\_\_\_

## INTERNSHIP SUPERVISOR INFORMATION

Business or Organization Name: \_\_\_\_\_

Business or Organization Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Supervisor Name: \_\_\_\_\_ Title: \_\_\_\_\_ Department: \_\_\_\_\_

Telephone No: \_\_\_\_\_ Email Address: \_\_\_\_\_

## ACADEMIC SUPERVISOR INFORMATION

UGA Supervisor Name: \_\_\_\_\_

Department: \_\_\_\_\_ Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

**I understand and agree to comply with the conditions and responsibilities specified in the description of BIOL 4940.**

Student Signature: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_

UGA Supervisor Signature: \_\_\_\_\_

Departmental Signature: \_\_\_\_\_

**Dr. Kristen Miller, Director**